



Covenant with a Minister Serving a Church In a Temporary Pastoral Relationship – Chicago Presbytery

This Covenant is between the Session of _____
(Church name and town/city)

and the Rev. _____,
(Name of minister)

who is agreeing to provide pastoral services as an (choose one):

_____ - Interim Pastor or Interim Associate Pastor (*please circle one*)
(for a church planning to search for a new installed pastor / associate in the near future).

_____ - Stated Supply Pastor
(for a church that is uncertain or not planning to search for a new installed pastor).

_____ - Temporary Supply Pastor
(for a church seeking a minister for a short-term period (6 months or less)).

_____ - Other temporary title / please specify: _____.

This covenant relationship is for up to one year / 12 months and shall begin on (*dates*)
_____ until _____. This temporary pastoral relationship covenant may
be renewed, with the concurrence of session, the serving Pastor, and the Commission on
Ministry.

(Use if minister is new to the Chicago Presbytery) _____ (Name of
minister) will become a member of the Presbytery of Chicago upon release from his/her present
presbytery and acceptance by the Presbytery of Chicago.

It is understood that the minister serving in a temporary pastoral relationship is accountable to
the Chicago Presbytery through the Commission on Ministry and will provide written reports
about his or her ministry to the COM every 6 months, due on March 1 and October 1 annually.

It is understood that the minister serving in a temporary pastoral relationship is not ordinarily
eligible to be called as a Pastor in this congregation. Any exception to this policy must be
negotiated with the Commission on Ministry and must be approved by the Presbytery Assembly
by a 3/4th vote (*see G-2.0504c*).

The minister serving in a temporary pastoral relationship will fulfill the following responsibilities:
(Please cross out any responsibilities that do not apply, and add any additional responsibilities):

- Working with the congregation on interim / transitional tasks
- Provide spiritual and administrative leadership for the congregation
- Lead worship and administer the sacraments
- Officiate at weddings and funerals
- Provide pastoral care for the congregation and for all who seek comfort and guidance through the church
- Serve as moderator of the session and head of staff
- Assist boards and committees in their ministry
- Train newly elected officers and assist in preparing persons for membership
- Participate in the presbytery
- Conduct a congregational mission study or similar study as preparation for the Pastor Nominating Committee
- Assist in the preparation of the Ministry Information Form (MIF)

The minister serving in a temporary pastoral relationship will not ordinarily be involved in the work of any Pastor Nominating Committee, beyond providing training opportunities, preparation of the Ministry Discernment Profile (MDP) and necessary communications with the session and congregation about PNC work and progress.

This position is *(please indicate)* full-time (40 hrs/wk) **OR** part-time for _____ hours / week.

The compensation for this agreement shall be as listed in the terms below.

For more information regarding presbytery’s required salary and benefit minimums, please request a copy of current compensation guidelines or find them on-line at:

<http://www.chicagopresbytery.org/commission-on-ministry/> and scroll to the bottom of the page.

Effective salary		Reimbursable expenses by voucher	
Cash Salary		Automobile Expense (up to)	
Housing allowance or Manse		Other Professional Exp. (up to)	
Utilities		Continuing Education (Min. of \$700)	
		Moving costs (up to)	
Paid Vacation (4 wks. min)			
Paid Continuing Ed (2 wks. min)		SECA Supplement (up to 50%)	
Board of Pensions Medical and Other benefits (Amount \$ _____)		Check One	Yes No
OR Post Retirement Dues (Amount \$ _____)		Check One	Yes No

Boundary Training

The Presbytery of Chicago requires annual boundary training for all minister members. Any minister member commissioned ruling elder or candidate under care who is serving in a temporary pastoral relationship with a Presbytery of Chicago member congregation is subject to this annual requirement. “By signing this covenant, I (the minister) acknowledge and agree to the presbytery boundary training requirement.”

Salary Continuation

It is agreed that this covenant may be terminated upon a minimum of 30 days’ written notice by either the minister or by the Session. If terminated by the Session, prior to the end of the covenant period stated above, compensation and benefits will continue for up to three months. The salary continuation will also end at the start of the minister’s next full-time service and be adjusted for part-time service. If the minister initiates the departure, all terms of call items will ordinarily terminate on the last day of service.

(Printed Name of Minister)

(Signature of Minister)

(Date)

(Printed Name of Clerk of Session)

(Signature of Clerk of Session)

(Date)

(Signature - Presbytery Stated Clerk)

(Date)

Please email this form to mhendrickson@chicagopresbytery.org, or mail it to the Presbytery of Chicago office. Thank you.